

Mayor and City Council

Agenda Item Request

Meeting Date: 8/19/2013

Type: Consent

Call to Podium:

James D. Arnoult
Director of Public Works

Agenda Item Title:

Resolution of the Mayor and City Council Authorizing the City Manager to Award a Contract for Professional Roof Repair and Replacement Services for Various City Facilities

Supporting Background Information:

The Capital Projects and Facilities Division is responsible for care and maintenance of all City facilities.

For ongoing roof repair and replacement services, the division requests a task order contract from a professional roofing company to provide the following services: inspections, repairs to the roof and associated components.

The City issued an Invitation for Bid to solicit for qualified contractors on June 17, 2013. The following seven (7) bids were received on July 25, 2013:

| | |
|--------------------------------------|-------------|
| A.C.S., LLC | \$18,100.00 |
| Progressive Roofing | \$19,665.00 |
| CITI Roof Corporation | \$22,460.00 |
| Autumn Contracting, Inc. | \$23,275.00 |
| Ruff Roofers | \$28,125.00 |
| James R. Walls Contracting Co., Inc. | \$31,850.00 |
| D+A Services Group | \$34,750.00 |

The bids are based on unit prices for roof repair projects of moderate size. It is anticipated that the successful bidder will be utilized to undertake numerous roof repair tasks of various sizes during the contract term, with the total not to exceed \$50,000. Upon bid evaluations, the lowest bidder, A.C.S., LLC did not meet the City's requirements. Therefore, it is recommended that the bid be awarded to the lowest responsive and responsible bidder meeting City specifications, Progressive Roofing, in an amount not to exceed \$50,000.

Funding for the task orders is available in the Operating Budget (1150).

Responsible Staff and Department:

Sunil Prithviraj
Capital Projects Manager

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Fiscal Amount: \$50,000

Desired Outcome from Council:

Vote on Resolution

Authorization Type: Award Contract

Description of Item(s):

Task order contract for professional roof repair and replacement services for various City facilities.

The contractor will provide labor, materials, tools and equipment required to perform roof inspections and repairs to various types of commercial roof systems for various City facilities.

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Bid Information:

Advertisement Date: 6/17/2013

Newspaper(s) / Website(s): City website and in an issue of *eMaryland Marketplace*

Bids Opened / Tabulated Date: 7/25/2013

Contractor / Vendor:

Company Name: Progressive Roofing
Street Address: 7700 Old Alexandria Ferry Road
P. O. Box Number:
City: Clinton
State: Maryland
ZIP: 20735

Contract / Purchase Amount: Not to Exceed \$50,000

Funds to be Expended From: Operating Budget

Account Number: 1150-572000

Funds Available:

| Public Hearing History | |
|----------------------------|--|
| Introduction Date: | |
| Advertisement Date: | |
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| | |
| | |
| Public Hearing Date: | |
| Record Held Open Date: | |
| Policy Discussion Date: | |
| Anticipated Adoption Date: | |
